

QUALITY POLICY STATEMENT

- 1. It is the policy of Ultimate Building Services to operate a Quality Management System to meet the requirements of BS EN ISO 9001: 2000. Our objective is to deliver a high quality product by the provision of resources and suitably qualified personnel, which meets our client's requirements. The Company provides services in the Building Industry.
- 2. Overall responsibility for quality issues within Ultimate Building Services is the Director's. The day-to-day control of quality has been designated to the Contract Manager
- 3. We seek to continually improve the effectiveness of this Quality Management System, which is reviewed during our Management Review Meetings, when we also review our quality objectives. We establish new objectives, wherever our system may benefit from doing so.
- 4. This Quality Policy is issued and explained to all employees upon commencement of work with the company, and a copy is prominently displayed in the reception area and made available for viewing on the computer network. All staff are trained in the meaning and implications of this Quality Policy.
- 5. The Safety Management System and Working Procedures define the requirements for Quality Management, and the means to satisfy those requirements. No deviation from this policy is to be permitted without the authority of the Director.
- 6. In order to assist me in my undertaking, I have appointed a Safety Advisor to provide competent advice and guidance, which we will duly adhere to.

Signed: 01/01/2011

Brett Moore

Company Director

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Review Date: January 2012